

**OCCUPATIONAL THERAPY AUSTRALIA LIMITED ACN 127 396 945 (COMPANY)**  
**NOTICE OF ANNUAL GENERAL MEETING**

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Date: Tuesday 19 November 2024  
Time: 5.00pm AEDT

**Business**

1. To receive and consider the reports of the directors and auditors, the income statement, balance sheet and cash flow statement for the year ended 30 June 2024.
2. To consider any other business that may be brought before the meeting in accordance with the company's constitution.

Resolutions to be considered:

- 1 To appoint iaudit suite Pty Ltd as the Auditors for Occupational Therapy Australia Limited.
- 2 That the Constitution tabled at the Annual General Meeting and initialled by the chair of the Annual General Meeting for the purposes of identification (a copy has been circulated to Members) be adopted as the Constitution of Occupational Therapy Australia Limited in place of the current Constitution, with effect from the close of the meeting or any adjournment of it.

Date notice sent: 24 October 2024

By Order of the Board

Samantha Hunter  
Company Secretary

**RSVP by Thursday 14 November 2024 5:00pm (AEDT):**

Please [RSVP your intention to attend the AGM via this link](#).

Those who RSVP to indicate attendance at the AGM will be provided with the required links and codes for the virtual meeting.

**Appointment of Proxies**

A Voting member may appoint a proxy to attend, speak and vote at a general meeting on the Voting Member's behalf. Nomination of a proxy must comply with the constitution. Forms of proxy must be lodged via email to [info@otaus.com.au](mailto:info@otaus.com.au) by 5.00pm (AEDT) Thursday 14 November 2024. Forms are

available on the Occupational Therapy Australia website: <https://otaus.com.au/about/annual-general-meetings>.